



PHILIPPINE-EMIRATES PRIVATE SCHOOL
Baniyas East, Abu Dhabi, United Arab Emirates

GUIDANCE & COUNSELING OFFICE

GUIDANCE AND COUNSELING PROGRAM
Academic Year 2018-2019

SERVICES	OBJECTIVES	ACTIVITIES	TARGET MONTH
I INDIVIDUAL INVENTORY	Systematically collect, evaluate, and interpret data to identify the characteristics and potential of every student	Personal Data Inventory Filing of Data Routine Interview Exit Interview	September 2018 September 2018 - October 2018 Whole Year May 2019 - June 2019
II INFORMATION	Gather and disseminate information about the different guidance activities, vocational opportunities and educational information for better adjustment and personal growth	Restructuring of Guidance and Counseling Office Orientation to Employees Classroom Guidance	August 2018 October 2018 October 2018 and February 2019
III PSYCHOLOGICAL TESTING	Administer, analyze and interpret standardized psychological test or questionnaires	OLSAT 8 Multiple Intelligences MBTI (Scoring, encoding, releasing of assessment results)	August 2018 - September 2018 September 2018 April 2019 September 2018 - April 2019
IV COUNSELING	Focus on the students' growth and adjustment and problem solving and decision-making needs through helping relationship	Counseling/Referral Parent/Teacher Case Conferences Student Monitoring/Follow-Up	Whole Year Case to case basis Whole Year