Admission/Enrolment Procedure

➢ New students to enroll and classified as SEN must submit their:

- o SEN diagnosis form;
- o previous school reports (for transferees); and
- o medical records

to be used for preparation and proper placement of the child to the program. Documents must be submitted on the day of the admission/assessment procedure.

➢ Parents fill out the SEN Admission form granting permissions and displaying agreement to the policies of the SEN Department.

➢ For students enrolling in the SEN Department, additional of not more than 50% from the original tuition fee is applied for the purpose of purchasing additional instructional materials needed for the specific program of the child.

➢ IEP's are to be prepared involving scheduling of meetings with the parents and adviser that will happen on the first month of the school year.

➢ Mild to moderate levels of difficulties and disabilities of SEN child are admitted to the program. Severe levels of disabilities are not catered with the exception of parents granting shadow teacher in class.

Admission and Assessment Procedure

➢ Submit supporting documents

- o Parents' passport
- o Parents' visa
- o Parents' Emirates I.D.
- o Applicant's 2x2 photo
- o Applicant's visa
- o Applicant's passport
- o Applicant's recent school report
- o Applicant's Transfer Certificate (for transferees)
- o Applicant's Medical Records
- o Applicant's SEN Diagnosis

➢ Criteria for Admission

- o KG 1

  - ▪ Age-appropriate
  - ▪ Bathroom independent
  - ▪ Demonstrate age-level fine and gross-motor skills
  - ▪ Can be separated from caregiver

- Can follow directions on given activities
- KG 2

  - Age-appropriate
  - Demonstrate age-level fine and gross-motor skills
  - Can follow directions on given activities
  - Can identify colors
  - Can recognize numbers and write one to twenty or one to thirty
  - Can demonstrate reading skills
  - Can recognize the alphabets and their corresponding sounds
- Grade 1 – 12

  - Measure of school ability test
    - Math
    - Reading
    - Language
  - Developmental Tasks