



PHILIPPINE EMIRATES PRIVATE SCHOOL

Khalifa City A, Abu Dhabi, United Arab Emirates

New Student Registration and Admission Process

New Student Admission Policy

1. Purpose

The purpose of this policy is to ensure that all new student admissions are conducted in a fair, transparent, consistent, and non-discriminatory manner. The institution is committed to admitting students who meet the established academic and program requirements while providing equal opportunities for all applicants.

2. Scope

This policy applies to all prospective students seeking admission to all staff involved in the admission process.

3. Policy Statement

The institution shall admit students based on published admission criteria, program availability, and applicable regulatory requirements. Admission decisions shall be made without discrimination based on race, nationality, religion, disability, or other protected characteristics.

4. Admission Requirements

To be considered for admission, applicants must:

- Submit a completed application form.
- Provide all required supporting documents.
- Submit proof of identity and age (passport or birth certificate).
- Complete any required interviews or assessments tests
- Pay admission or registration fees.

5. Admission Criteria

Admission decisions shall be based on:

- Academic qualifications.
- Results of interviews or assessments, where applicable.

6. Confidentiality

All applicant information and records shall be treated as confidential and maintained in accordance with applicable privacy and data protection requirements.

7. Enrollment

Students who accept an admission offer must complete all enrollment requirements within the specified timeframe to secure their slot.

8. Policy Review

This policy shall be reviewed periodically to ensure compliance with regulatory requirements.

Post Registration Enrolment (Accepted Students)

After registration, the below should be done within 30 days:

- Staff Information: All teachers who teach the child are provided with information about the child's Passports/Profile.

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Approved by:


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